

**Job Title: Executive, Facilities Management**

**Reporting Officer**

Head, User Experience

**Job Description**

You will help to enhance the competitiveness of Jewel Changi Airport retail, F&B and services businesses; as well as make Jewel Changi Airport a world class lifestyle destination, acclaimed for excellence in operations and service. Your role encompasses:

- Manage Facilities Management related service provider and ensure services delivered conform to the provision in the contract
- Carry out inspections, Handing Over/Taking Over and Testing & Commissioning of M&E equipment's
- Responsible and troubleshoot M&E equipment.
- Identify and implement improvement projects for Jewel Changi Airport.
- Monitor utility consumption, implement preventive and corrective measures when required
- Assist to carry out energy audit and implement energy conservation techniques
- Liaise with authorities and submission of necessary documents such as, technical reports, approval papers, tender specifications, etc

**Skills/Knowledge Required**

- Degree or Diploma in Electrical or Mechanical Engineering or equivalent
- 3 years of relevant experience in a similar capacity
- Self-motivated, driven, analytical, assertive and a good team player
- Excellent interpersonal, verbal, written communication and presentation skills