

**Job Title: Manager, Tenant Operations****Reporting Officer**

Head, User Experience

**Job Description**

We are looking for motivated individuals with strong communication skills and a passion to serve, to join us to plan and deliver an extraordinary experience for our guests and partners at Jewel Changi Airport. Working in the User Experience team, you will be responsible for the tenancy operations including fitting out, inspection and management of tenant feedback, etc. You will also be responsible for ensure that tenants and their staff are familiar with the environment and ready for operations including system readiness, stocking, staff familiarisation, etc at opening.

**Skills/Knowledge Required**

- Good Degree in any discipline with 4-6 years of relevant working experience.
- Experience working with tenants will be an advantage
- Positive attitude, self-motivated and able to work independently.
- Good written and verbal communication skills.
- Possesses critical and analytical thinking, multi-tasking and project management skills.
- Able to work with a team and/or business partners to achieve operational targets and desired experience in Jewel